



## **Specifications of the European Pétanque Championships 2024-25**

Confédération Européenne de Pétanque  
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## THE EUROPEAN CHAMPIONSHIPS

All European Championships shall be organised and conducted in accordance with our Articles of Association (Statutes), the Championship Regulations and these Specifications. These govern, among other things, all matters relating to the duration, the candidature procedure, the programme, the ceremonies and the appointment of the Host Federation and venue as well as the general organisation of the Championship.

The Member Federation which has been granted the right to host the Championship must ensure that the venue fulfils the obligations laid down by the Championship Regulations and Specifications.

The Host Federation, in consultation with the CEP Board of Directors or Technical Commission, shall appoint an organising committee which shall be responsible for the general organisation of the Championship.

The ultimate authority for the European Championships rests with the CEP Board of Directors.

### Ownership Rights

All European Championships are the exclusive property of the Confédération Européenne de Pétanque, which owns all rights and data relating thereto. The CEP Board of Directors shall have the exclusive right to transfer, sell and/or assign in whole or in part, the CEP's marketing and TV-Media rights for a European Championship.

### Frequency

The CEP Board of Directors shall supervise the organisation of the following European Championships:

In the even numbered years;

- The European Championship Triples: Juniors – Boys and Girls
- The European Championship Triples: Women

In the even numbered years, at the same time and venue;

- The European Championship Singles: Men and Women
- The European Championship Doubles: Men and Women
- The European Championship Doubles: Mixed

In the odd numbered years;

- The European Championship Triples: Veterans
- The European Championship Triples: Men

Every year;

- The European Championship Triples: Espoirs, Men and Women

The Board of Directors may organise a European "Precision-Shooting" Championship at each or any of the European Championships.

The Host Federation may choose the dates for these championships subject to the approval of the CEP Board of Directors.

## ORGANISATION

### General

The CEP Board of Directors will entrust the organisation to a member Federation, but will remain fully responsible for the supervision, general running and results of the Championships.

The Host Federation must complete and sign a copy of these specifications together with any previous experience of hosting a championship, and return it for consideration by the CEP Board of Directors.

The CEP Board of Directors may send one or more Directors or Technical Commission members to inspect the proposed venue and accommodation.

The CEP Board of Directors does not receive any financial support from the Host Federation, but all grants, donations and revenues (entry fees, programmes, refreshment bars, etc.) will remain the property of the Host Federation, except for those specifically designated for the CEP.

Even if a Host Federation is not the direct organiser of a European Championship, it still assumes the full responsibility of complying with the requirements of the Specifications and cooperates with the CEP Board of Directors.

After having made all the necessary preparations for the Championship, the Host Federation shall submit, to the CEP Board of Directors, a detailed programme in accordance with the instructions of the CEP Board of Directors.

No other competition may be held at the venue during the Championship.

When the responsibilities of the organising committee have been assigned, the Host Federation shall inform the CEP Board of Directors of the following:

- The name and contact details of the organising committee's President.
- The name and contact details of the organising committee's Secretary.
- The names of the remaining organising committee members.
- The address of the "Championship" internet site, when published.

The Host Federation, through the office of the CEP, will inform all participating federations at least four months in advance of the exact location, the programme (following a model provided by the CEP Technical Commission) and all hotel information (including rooms and meals) in order to enable them to make the necessary travel arrangements.

### Venue and Terrain of the Championships

All European Championships shall be held indoors, unless otherwise agreed by the CEP Board of Directors.

The venue and terrain on which any European Championship is to be held must be approved by the CEP Board of Directors or Technical Commission.

The terrains must be adequately lit (300 lux on the floor and 1000 lux for those which will be used for filming or television broadcasting).

The Host Federation must provide the necessary equipment, material and personnel in the vicinity of the venue to modify the nature of the terrain and or to ensure its maintenance. There should also be a suitable area specifically for

spectators to watch the games.

The total number of lanes to be developed must be at least equal to half the number of the teams taking part.

The spectators are strictly forbidden to enter the playing area and the playing area should be surrounded by barriers, which must be at least 1 metre from the exterior line of the playing area.

The lanes must be defined by string lines, the size of which must not interfere with the course of play. Each lane will be 15m long x 4m wide unless otherwise agreed by the CEP Board of Directors.

The Host Federation will not install the terrains end-to-end. In the event that there are several series of lanes, it will be necessary to provide sufficient space for movement between them.

At one end of each lane the Host Federation shall provide a scoreboard and two chairs per team, specifically for the coach and players, located on either side of the scoreboard.

The Host Federation shall provide free drinking water for the participants during the period of the games.

### Precision Shooting

It will be necessary to have a minimum of two lanes for the Precision Shooting Championship, the actual number will be determined by the CEP Board of Directors or Technical Commission.

Each lane must include (in accordance with the FIPJP Precision Shooting Rules):

- Target and Shooting (player) circles.
- 1 white and 2 black boules, all size 74mm, weight 700gms and smooth.
- 1 jack, preferably coloured blue.
- A table with two chairs and pens.
- A Scoreboard.

The installation of the lanes will be determined on site with the CEP Delegation.

### CEP and National Flags

The CEP Flag will be displayed first, followed by the National flag of the Host Federation, and then the National flags of the participating Nations in alphabetical order.

In addition to the CEP flag, the Host Federation must arrange for a banner with the following inscription "Nth European Championship" (the full title to be provided by the CEP).

### Control Table

The Host Federation must arrange for a Control Table, the location of which will be decided on site with the CEP Delegation.



All necessary materials: notice board, loud-hailer/PA system, printer, paper, ink, Internet connection etc., must also be provided.

### Advertising and Partners

The Host Federation must display the banners of the CEP partners together with those of its own partners who are not in competition with the CEP partners.

The Host Federation's choice of partners must be approved by the CEP Board of Directors. In the event of television coverage, all banners surrounding the "Carré d'honneur" must comply with the specifications for the production of television images.

Advertising around the playing area is permitted, subject to the rules and regulations in force with the Host Federation and must comply with any sponsorship agreement in place with the CEP at the time.

### Security

The Host Federation must ensure that the venue and any car parks are secure and monitored day and night throughout the championships by appropriate security services.

### Parking

Sufficient parking spaces must be provided for the spectators and an "official" car park shall be provided near to the venue for one car per team plus the cars of the officials such as the CEP President, Secretary, Treasurer, Control Table team, Umpires, Organising Committee and any official guests.

### Anti-doping Control

The Host Federation must provide a suitable room reserved for anti-doping testing and alcohol breath testing of players and coaches. It is the responsibility of the Host Federation to contact and arrange for the involvement of its national authorities or national agency responsible for the fight against doping in sport.

The CEP Medical Commission will advise the Host Federation and the CEP Board of Directors on all procedures and rules to be followed.

### Emergency Services

A First Aid station must be set up in the vicinity of the terrains throughout the duration of the Championship. A request can be made to a specialised organisation and a mechanism must be put in place to ensure that the necessary emergency services, doctors, ambulances etc., can be on site in the shortest possible time if required.

### Umpires

The CEP, in agreement with the Host Federation, will appoint at least one European and/or International Umpire for the Championship.

The Host Federation may appoint two or more National Umpires to assist the CEP appointed Umpire.

The Umpire for the Championship is responsible for enforcing the "Official Rules for the sport of Pétanque" set by the Fédération Internationale de Pétanque et Jeu Provençal and any variations set out in the CEP Championship Regulations.



## Jury

The CEP Delegation will appoint a Jury, in accordance with the Championship Regulations.



## REGISTRATION

The registration of the delegations must be organised on the eve of the European Championship, preferably at the venue, or at the hotel that will receive the most delegations.

The CEP Treasurer will ensure that each participating Federation has paid its fees.

The CEP Delegation will:

- Receive and check the licences, or equivalent documents, in accordance with the regulations of the Federation concerned, of the players and coach of each team, noting any changes concerning the names submitted for pre-registration;
- Make a note of the name of the player who will participate in the European Precision Shooting Championship.

The passport or other document to establish the identity, nationality and eligibility of each player and Coach can be requested.

The Host Federation will inform each delegation of the transport/shuttle times, a contact phone number and issue, where appropriate, meal vouchers and tickets for the closing banquet.

A souvenir bag will be provided to each team which shall consist of at the least:

- An ID badge indicating the Head of Delegation, Coach or Player
- A programme of the Championship for each delegation member
- A plan of the host city
- Information provided by the CEP
- Potential gadgets or partners/sponsors advertisements.

The registration table will be equipped with a printer, connection to the Internet and equipment to produce ID badges if necessary.

Toilets should be located in close proximity and maintained in a clean and operating order. It is advisable to provide a place for drinks or simple refreshments near the registration area.

## ID Badges

All participants in the European Championship will be required to wear a badge and/or a wristband to indicate their access level. Each badge should indicate the name, first name, function and Federation of the holder.

There must be at least the following types of badges:

- CEP Delegation, responsible for the Control Table, Umpire: All access
- Heads of Delegations: Access Official Gallery and VIP Lounge
- Players, Coaches and Delegates: Access to the Terrain
- Accredited journalists and photographers: Access to the Terrain and Press area
- VIP: Access for the official gallery and VIP Lounge
- Members of the Organising Committee: Access defined according to function

The former members of the CEP Board of Directors, Umpires and Umpire Candidates for the examination of European Umpire must be given Free Entry to the venue of the Championship.

### Transport/Shuttles

At the Host Federation's discretion, a shuttle service may be provided to transport the delegations from the airport and/or the railway station or bus station to the registration area and then to their various accommodation places.

The Host Federation will be responsible for the transportation of delegations and officials from their accommodation to the Championship venue if it is remote.

Delegations not taking up the package offered will have to make their own arrangements.

### Accommodation

All participating Federations and their supporters are responsible for their own travelling expenses, accommodation and food.

However, the Host Federation must ensure that the hotel and meal costs are not excessive, whilst trying to give preference to group bookings.

The Host Federation must be prepared to help with the organisation of the accommodation for the visiting teams and supporters.

The Host Federation is responsible for the accommodation and meals for:

- The CEP President (or representative) and two (max) other CEP Board members,
- The FIPJP President (if they are present),
- The Host Federation Umpires.

### Meals

The Host Federation shall be responsible for the catering of the above officials from the time of their arrival until their departure on the Monday morning.

The Host Federation must provide a catering service located close to the venue and equipped with the necessary facilities and staff.

Each meal should be served for a period of time sufficient to allow all Delegations to participate, in particular to ensure the games can proceed without interruption.

The choice offered will need to cater for all Delegations, in particular by offering a selection of dishes for those who require special dishes for religious or other reasons.

Water will be offered on the tables in sufficient quantities, but the Host Federation may sell other drinks in accordance with the laws and regulations of the country.

## Programme

The Host Federation is required to produce a programme for the event, which will include at the least:

- The names of the Officials and Umpires.
- The composition of the teams, if possible, with individual photos.
- The composition of the Organising Committee.
- The Championship timetable.
- Photos and Messages from personalities such as the CEP President, Host Federation President, City Mayor.





## CHAMPIONSHIP

### Draw

The draw will take place before the start of the Championship and in the presence of the teams' delegates. It may be done manually or by computer, but the result of the draw should be displayed and a printed version made available to the teams; the draw may be organised on the eve of the Championship or at the end of any opening ceremony.

### Monitor/Screen and Notice Board

A Monitor or Screen and notice board, accessible to the Delegations and the public, will need to be installed for the announcement of the games, the results, the intermediate rankings, and, in general, all the information relating to the conduct of the Championship.

### Control Table

The Control Table will be installed in a location where access can be restricted to the team delegates.

It will be staffed by the CEP Delegation and with the collaboration of the Host Federation, in sufficient numbers, will ensure the publication of information to the teams and to the press, and also distribute the scorecards and name/flag symbol of each nation.

Announcements will be made in French and in English and, if a translator is put at the disposal of the officials of the Control Table, in the language of the country.

The CEP will ensure the computer management of the competition. A printer and photocopier should be placed at the disposal of the Control Table to duplicate the results.

An electrical supply with multiple sockets to connect to a number of devices must be installed along with permanent access to the Internet.

The Host Federation will supply the Control Table with the necessary hardware: tables and chairs, and office material: reams of paper, envelopes, pens, scissors, rolls of scotch tape and stapler.

A control device for testing boules should be made available to the Control table throughout the Championship.

### Sound System

A sound system of sufficient power to cover all the areas of the Championship, the refreshment bars and spaces of relaxation, with two microphones (one wireless) will be installed at the Control Table.

### Media

An area should be made available located in the vicinity of the terrain for the media with tables, chairs, power outlets and an internet connection.

### Tickets

The Host Federation shall be responsible for the issue of packages for the

entire Championship and, where applicable, of daily tickets for the days of the competition, as well as the necessary staff for the sale and control at the entrance of the site; if this action is delegated to a private body or carried out independently, the Host Federation will have to include the above provision in the corresponding agreement.

The Host Federation may choose one or several partners to appear on the tickets, provided that they are not in competition with the CEP's partners and in any case with the CEP's consent.



## OFFICIAL CEREMONIES

### Presentation of Nations/Opening Ceremony

The teams parade in alphabetical (English) order behind a sign with the name of their country and their flag, carried by the head of their delegation. They are announced by a presenter and then line up on the terrain to be presented to the spectators and the authorities present.

After the speeches by the officials, beginning with the President of the CEP or the host association, a player and an umpire are called to the podium in turn to take the Oath of the Players and the Oath of the Umpires, in French and English and, if necessary, in the language of the host country. These oaths are included in the Appendix.

The President of the CEP or a high political or sports authority of the host country, chosen by him, will then declare the Championships open followed by the playing of the host country's national anthem. The teams will then leave their places in order and, if the Host Federation has planned to conclude the Opening Ceremony with a show, they will be assembled in an area reserved for them.

### Medal Ceremony

The medal ceremony involves the presentation of medals as follows:

- GOLD to the winners plus a European Championship shirt for each player
- SILVER to the runners up
- BRONZE to the two semi-finalists.

The same applies to the finalists in the Nations Cup and the Precision Shooting Championship.

The Host Federation shall provide the personnel to set up the podium and any safety barriers; the podium shall not be accessible to anyone other than the players and officials. A large open area shall be provided to allow spectators and photographers to stand at a distance.

The podium must have three levels, for the bronze medallists the platform must be of a size to accommodate two teams and there must be four flag poles or some other device near the podium to enable the four national flags of the medallists to be hoisted.

A wireless microphone shall be provided for the speaker, and the Host Federation will have prepared the National Anthem of the Champions. The national anthem shall be played during the raising of the national flag.

The CEP can provide all the national anthems, but it is recommended to have a CD of them as a backup.

### Presidents Meal

This meal, for the Federation Presidents or Heads of Delegations, the members of the CEP Delegation and umpires is not compulsory. However, it can allow the exchange of gifts between the Host Federation and the participating federations, in order not to overburden the evening of the closing banquet or Gala Dinner.



If held, the President's meal should take place in the evening and, if possible, during an interval of the games.

### Closing Banquet or Gala Dinner

It will be opened by the official speeches, with the President of the CEP speaking last, and then, before the meal, by awarding of prizes to the best teams. The Host Federation must provide at least the following:

For the Championship of Precision Shooting:

- A cup for each finalist and a cup for their federation.
- A cup for each player semi-finalist.

For the European Championship teams:

- A cup for each finalist player, a cup for each coach and a cup for each federation.
- A cup for each semi-finalist player, a cup for each coach and a cup for each federation.

For the Nations Cup:

- A cup for each finalist player, a cup for each coach and a cup for each federation.
- A cup for each semi-finalist player, a cup for each coach and a cup for each federation.

For the meal the following are invited:

- The members of the CEP Board, the Technical Delegate and the Doctor of the CEP, the Umpires and those officials of the Control Table.
- Guests of honour may be invited at the initiative of the Host Federation and, possibly, on the proposal of the President of the CEP.

### Partnerships

The partners of the CEP are a priority at all European Championships. No banner, advertising in the programmes or on the site of the competition or any stand can be granted to competitors of the CEP partners.

The Host Federation of the European Championship must submit to the CEP the list of advertisers for approval prior to the publication of any material relating to the European Championship.

A location may be required for the installation of a stand of the CEP. The Host Federation may negotiate the installation of other stands, but they will always have to obtain the endorsement of the CEP.

For manufacturers of boules, the Host Federation will not be able to enter into agreements with existing partners of the CEP to the exclusion of any other. However, they will be able to negotiate with each of them specific clauses for different exchanges of delivery, including the installation of a stand, which will be mandatory if it is provided for in the agreement between the manufacturer and the CEP.



## TELEVISION

The CEP may entrust by contract the management of its rights to filming and photographic images to a communication company or the Host Federation.

This organisation alone will be authorised to carry out or operate the filming of the games, by whatever means, including electronic, during a European Championship, as well as to manage the corresponding rights for all countries of the world, with the exception of the organising country for which this access is free, including for the images taken on behalf of the CEP.

The Host Federation has the obligation and duty to produce images for a broadcast television. For this the country Organiser has the freedom to contract with the TV channel of its choice.

**Note:** The provisions of these specification may be modified at any time by the CEP Board of Directors in order to take account of certain developments or special circumstances.



## APPENDIX 1:

### Protocols

The Host Federation must meet the following protocol for the presentation of the teams, finalists and for the medal ceremony.

#### Protocol for the Presentation of the final

The teams (players, coach, Head of Delegation) and the umpires are lined up at a chosen place to parade when given a signal.

The Announcer: Ladies and Gentlemen, The Confédération Européenne de Pétanque and the Federation NAME OF FEDERATION of Pétanque have the pleasure to present to you the finalist teams of the - TITLE - European Championship YEAR

This final is between the teams of NAME OF FEDERATION and NAME OF FEDERATION

Representing NAME OF FEDERATION

1. Players Name
2. Players Name
3. Players Name
4. Players Name

Coach. Coach Name

Head of Delegation. Head of Delegation Name

Representing NAME OF FEDERATION

1. Players Name
2. Players Name
3. Players Name
4. Players Name

Coach. Coach Name

Head of Delegation. Head of Delegation Name

The Umpires for this final are:

1. Umpire's Name
2. Umpire's Name

The President of the CEP NAME OF PRESIDENT and LIST OF VIPS will congratulate the teams.

The jack for the finals will be thrown by: NAME

### Protocol for the Medal Ceremony

The flags of the medallists are prepared in the order required on the masts.

The players and they alone are aligned in the following order: the two teams third (semi-final), the Runners Up, the Champions.

They are preceded (if possible) by 3 or 4 young people carrying the medals on cushions or other presentation and followed by the personalities to award the medals

With background music, the procession starts to follow a course which must have been made clear to all participants in advance.

The Announcer commences... Ladies and gentlemen, we now present the Medal Ceremony for the Confédération Européenne de Pétanque TITLE European Championship of Pétanque.

The players are aligned behind the podium corresponding to their place

The medal carriers are positioned to the side of the podium next to the speaker.

The presentation personalities remain at the beginning of the podium.

The BRONZE medals will be presented to the players by NAME.

The Bronze medallists step up on the podium as their names are called. The medals are presented.

The SILVER medals will be presented to the players by NAME.

The Silver medallists step up on the podium as their names are called. The medals are presented.

The GOLD medals will be presented to the players by NAME.

The Gold medallists step up on the podium as their names are called. The medals are presented.

The Presentation party and Medallists stay in position for a group photo.

The presentation party step away to leave the Medallists in position for a group photo.

The Silver and Bronze step away to leave the Gold Medallists in position for a photo.



## APPENDIX 2

### Oath of the Players and Officials

Will be presented in French and English, and if required the language of the organising country by individual people selected by the CEP.

### Oath of the Players

In the name of all the competitors I promise that we shall take part in this European Championship of Pétanque, respecting and abiding by the rules which govern them, committing ourselves to a sport without doping and without drugs, in the true spirit of sportsmanship, for the glory of sport and the honour of our teams.

### Oath of the Umpires

In the name of all the umpires and officials, I promise that we shall officiate in this European Championship of Pétanque with complete impartiality, respecting and abiding by the rules which govern them in the true spirit of sportsmanship

Notes



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